

**GREATER GOLDEN HILL CLEAN, GREEN, AND SAFE
MAINTENANCE ASSESSMENT DISTRICT OVERSIGHT COMMITTEE**

MINUTES MONDAY, October 20, 2008 – APPROVED

I. Introduction

a. Call to Order

The meeting was called to order by the Chairman, David Skillman at 6:37 pm at the Balboa Golf Course Club House

b. Roll Call and Membership

Members absent with notification: Norm Starr, Chris Blatt, Bill Hilsdorf, and Lisa Vella.

Member absent without notification: Ben Nicholls

Present: Barbara Houlton, David Skillman, Robert Hansen, Laura Stansell, Curtis Niedert, Michelle Dullea, John Kroll, and Carole Caffey.

c. Approval of Minutes

Laura Stansell moved and Michelle Dullea seconded a motion to approve the September 15 2008 minutes. The vote to approve was 7-0-1.

II Public Comments

With no public comments via speaker slips, the Urban Corps manager, Tony Butler, provided current information regarding work accomplished during September (Attachment A). Questions regarding billing and projects will be resolved by the new Golden Hill MAD Program Manager, Alex Ibarra. Alex also provided information about working with the Urban Corps, their reporting, and the accounting. It was suggested that the Urban Corps present information to the community, possibly at the annual meeting, and David Skillman, the chairman, referred the matter to the Communications Subcommittee.

III Action Items

a. Communications Subcommittee Report

David Skillman, acting as chairman of the Communications Subcommittee, presented items for incorporation into a Communications Procedure. David Skillman moved and Barbara Houlton seconded a motion to accept these procedures. The motion passed unanimously. These procedures are provided as Attachment B.

b. City Property Projects

Barbara Houlton discussed city projects for 32nd Street Canyon, specifically watering, fencing, and invasive species eradication. The CDC had previously ordered trashcans and dog-waste management systems which are targeted for the canyon as well as other locations. Barbara Houlton provided the following motion: “I move that, in order to proceed with the ‘cleaning, improving and maintaining of canyons’ that we request the CDC to proceed with the RFPs and necessary permits for the first two requests from the 32nd Street Canyon Task Force.” The motion was seconded by Laura Stansell and passed unanimously.

The entire request is provided as Attachment C. Tershia d’Elgin will attend the Oversight Committee meeting in November and work with the MAD Program Manager for implementation.

IV. Agenda Discussion Items

a. Oversight – CDC – City Communication Item

This item will be addressed further during the by-laws subcommittee meeting to develop communication procedures.

b. RFP Sub-Committee report on Tree Trimming

The general discussion of this item and the responsibility of the City of San Diego, private property owners, and contractor task definition led to several motions.

Laura Stansell moved and Curtis Neidert seconded the motion requesting that the CDC contact 3 arborists and get a quote to determine scope of services. The motion passed unanimously.

Curtis Neidert moved and Michelle Dullea seconded the motion for the CDC to request from the City of San Diego reports for the five previous fiscal years of city services for tree trimming within our MAD zones. The motion passed unanimously.

Carole Caffey requested that this report be provided for all city services, based on availability. Laura suggested that we request Luis to provide the information.

Barbara Houlton moved and Laura Stansell seconded the motion to put a hold on the Tree Trimming RFP at this time. The motion passed unanimously.

V. Agenda Information Items

a. Mediation Reports

The attendees at the mediation meeting discussed the focus topics for the final mediation meeting, to occur October 22, 2008 at 6:00 pm in the conference room provided by the City of San Diego.

b. By-laws Subcommittee Report

Barbara Houlton announced that there will be a meeting of the by-laws subcommittee to formalize and define additional communications procedures.

VI. Adjournment

The meeting was adjourned at 8:00.

ATTACHMENT A
MONTHLY REPORT FROM THE URBAN CORPS CLEANING CONTRACT

Date: October 6, 2008

To: Rosemary Downing, Executive Director

CC: Sam Lopez, Director of Environmental Services

From: Tony Butler, CIS/Graffiti Manager

RE: Monthly Report for September 2008

September 1 – 5, 08

- **164** bags total
 - Graffiti removal: **168 sq.ft.**
 - Powerwash: **5267 sq. ft.**
 - Large items- **9 total**
3 couches; 1 dresser; 1 office chair; 1 mattress; 1 dresser; 2 nightstands
 - Weed abatement: **16 blks total**
Grove from Cedar to dead end-3 blks
F St. from Glendale to 26th- 2 blks
Beech from 31st to Treat-4 blks
B from 31st to Beech -2 blks
25th & E- 1 blk
94 fwy & Broadway-1 blks
28th from Grape to Fern – 3 blks
-

September 8 – 12, 08

- **158** bags total
 - Graffiti removal: **197 sq.ft.**
 - Large items-**14 total**
(3) couches, (7) Mattresses,
(4) Tree Branch
 - Weed abatement: **16 blks total**
24th St. from F to E -3 blks
30th from Hwy 94 to 25th -6 blk
28th from Hwy 94 to E -.1 blk
19th from E to B-3 blk
20th from E to B – 3 blk
-

September 9 – 15, 08

- Street Sweep (Blocks): **46 blocks**
 - Cedar & Fern to Gregory – 4
 - Grape & Fern to 30th – 1
 - Juniper & 31st to Cedar – 8
 - 30th & Juniper to Cedar – 8
 - 29th & Juniper to Cedar – 8
 - 28th from Cedar to the end – 5
 - 19th & E to B – 4
 - 20th & B to E – 4
 - 21st & B to E – 4
- Trash Bags Used: **159**
- Bulky Items: **23**
 - 4 mattress, 1 microwave, 2 boxsprings, 7 boxes of books, 3 doors, 5 couches, 1 ottoman
- Graffiti Removal: **218 sq. ft**
- Pressure Wash: **919 sq. ft.**
- Weed abatement: **13 blocks**
 - 29th & Broadway to 30th – 1 blk
 - Felton & Cedar to Edgemont – 4 blks
 - 20th & B to E – 4 blks
 - 21st & B to E – 4 blks

September 22 – 26, 2008

- Street Sweep (Blocks): **89 blocks**
 - Broadway from 19th to Hwy. 94 – 13
 - Fern from Juniper to A – 10
 - 31st from Juniper to A – 8
 - 30th from Juniper to Ash – 9
 - 29th & from Juniper to A – 10
 - 28th from Fir to A – 4
 - 33rd from A to Grape – 7
 - 32nd from A to Grape – 6
 - Gregory from beginning to Elm – 5
 - 25th from the park to F – 6
 - E from 28th to end – 3
 - C from 28th to Delevan – 7
- Trash Bags Used: **154**

- Bulky Items: **15**
5 mattresses, 1 box spring, 1 door, 3 couches, 1 nightstand, 3 pallets, 1 TV
 - Graffiti Removal: **297 sq. ft**
 - Pressure Wash: **15,155 sq. ft**
25th from B to C
 - Weed abatement: **12 blocks**
29th from Grape to Cedar – 4 blk
Dale from Grape to Cedar – 4 blks
Granada from Grape to Cedar – 4 blks
-

Totals:

- Street Sweep: 135 blocks
- Litter Abatement: 635 bags of trash
- Graffiti Removal: 880 Sq Ft
- Weed Abatement: 45 blocks
- Large Items: 61 items
- Hours Donated By Urban Corps: 320 hrs.

ATTACHMENT B – COMMUNICATIONS PROCEDURES

1. If you plan to speak at an Oversight meeting, let us all know your subject, and some background, beforehand.
2. If you are holding a sub committee meeting, e-mail everyone on Oversight a day or two before as a courtesy reminder.
3. By 6 pm Friday before the monthly meeting, all background material/documents should be distributed to Oversight members, and the final agenda for the meeting must be published.
4. If you receive information on MAD business, share it by e-mail with the rest of the committee ASAP. Note that sharing INFORMATION is OK under the Brown Act.

ATTACHMENT C – CITY PROJECTS
PROPOSAL TO THE GREATER GOLDEN HILL M.A.D.
from the
32nd Street Canyon Task Force
October 15, 2008

Whereas these requests represent needs specific to 32nd Street Canyon, the needs in Juniper Canyon and the canyon between 28th & Dale and Dog Park are probably consistent. We are striving to identify community-improvement needs that are not otherwise the province of the City of San Diego.

TRAILS

Thank you for the dog station!

Request: At the mouth of the canyon on C Street, a short split-rail fence would identify the trailhead and keep visitors from trampling new vegetation.

Cost \$2,500

BEAUTIFICATION

Request: Water and hand watering for this coming year's plantings at the north end of the canyon near Cedar Street. Our existing water sources are too far to reach up to Cedar Street and we have too many plantings for volunteers to tend on their own. The Cedar Street wetland-area plantings will beautify because the area can be seen from Cedar. It is important to get plants in the ground and established this coming season, because the City will be making wetland restoration more difficult in the future.

Cost \$4,000

Request: Removal and mulching of large invasive acacia and palms. Acacia and palms are an enormous problem in 32nd Street and in the 28th & Dale canyon. They spread rapidly, shades out natives, sucks water, have little habitat value and represents a fire hazard. This cost estimate is general. The work would be done for time and materials by a knowledgeable contractor, who will be careful of the native plants that grow under the invasives.

Cost \$10,000

Contact: Tershia d'Elgin