

**GREATER GOLDEN HILL CLEAN, GREEN, AND SAFE
MAINTENANCE ASSESSMENT DISTRICT OVERSIGHT COMMITTEE**

MINUTES MONDAY, June 2, 2008 –APPROVED

I. Call to Order

The meeting was called to order by David Skillman, Chairman, at 6:38 pm in the Balboa Golf Course Club House.

II. Roll Call

Present: David Skillman, Lisa Vella, Norman Starr (Norm), Bill Hilsdorf, John Kroll, Robert Hansen (Bob), Curtis Neidert and Laura Stansell.

Excused absence; Barbara Houlton, Ben Nicholls, Michelle Duella and Chris Blatt

Unexcused absence: Carol Caffey

III Old Business – Action Items

Motion to approve minutes of April meeting w/spelling correction.

Bill moved, Lisa seconded

For; David, Lisa, Norm, Bill, John & Bob

Against; none

Abstain; Curtis & Laura

Motion to approve minutes of May meeting

Bill moved, Lisa seconded

Laura objected to motions not being recorded as stated in the meeting. Agreed that John's motion to have another meeting could stand but objected to Barbara's motion as written. Laura stated that she would not have voted for the motion as stated.

Vote was called.

For; Bill, David, Norm, Bob & Bill

Against; Laura

Abstain; Curtis & John

IV. New Business – Info-Only items

a. Subcommittee Reports

1. Bylaws – David - no report due to no meeting
2. AER (Engineer's Report) – Lisa –no report
John asked the status of changes to the report. David said it should be out in about one week.
Lisa will follow up.
3. Program Manger- John – John sent a letter to Rosemary to ask about the hiring process. He went

to the office on Thursday, May 29th to check on the response. Rosemary printed her reply for John. She had sent it to Kathy for comment. John lost the copy she gave him but stated that she was going to send a copy to David to share with the committee.

John reported from his memory of the letter that the Salary for the Program Manager was 37.5 with a 30% reserve for benefits. David stated that this is a reasonable amount. Laura will make sure that the letter gets sent to David.

David reported on the tour with Alia. David, Laura, Chris and Carol went on the tour. He said Alia took great notes and seems bright and capable. David told the group that Alia is our contact with the CDC. David continued his report stating that he and Alia sat down after the tour and discussed the clean up for Saturday. At 1 PM Alia started the interviews for the interim position. 1 person, 20 hours a week @ \$10 per hour for the month of June only. David sat in on the interviews.

David reported that Alia had divided the community into areas for service for the interim person. The job would include major trash pickup, graffiti reporting and or removal, large trash reporting, emptying the public garbage cans and other items needing attention. One day each week will be in the commercial areas and 4 days in residential. Phone calls to the hotline from the previous day will be a priority.

Norm asked about workers comp and gas. David reported that gas will be refunded. Laura reported that she believes he is on a 1099.

4. RFPs – No meeting. Ben out of town. Alia has banner RFP and will post it. Ben had told David he had found a flaw in the cleaning FRP and pulled it for review w/sub committee and Alia.

David asked for suggestions for placement of RFP's. Laura mentioned that they will be posted on Craig's list and suggest posting in the Kiosks. David reported that he now has keys to the two Kiosks and will be maintaining them.

5. Budget – Bob – no report.
6. Public Communication – David - : The website Chris and Carol designed is a great site. All the Important information is on there.
7. CDC Board Report – Laura - No report due to no recent meeting. Items discussed throughout meeting.
8. City Contacts – David – None

V New Business – Action Items

- a. **Mailing to property owners – Postcard or letter, John's sample letter**

Moved that we send a letter rather than a postcard.

John moved, Lisa seconded.

For; David, Lisa, Norm, Bill, John & Bob

Against; None
Abstain; Curtis & Laura

John's sample letter was handed out to the group. John asked about our priorities in reference to graffiti. Norm said we should stay on top of it by reporting it to the city. Someone asked about street lights. David suggested that the committee can keep a look out and report street lights that are out.

John will re-work the letter. John will contact Alia to find out more about large item pickups.

Laura disagreed with the content of the letter and specifically mentioned "Areas of Disagreement" as a problem. Curtis agreed. Lisa thinks wording should be changed. Bob suggested "Issues to be resolved" # 2 in this portion of the letter will be re-stated as "The Golden Hill CDC passed a budget agreement for the 2008-09 fiscal year. The MAD Oversight Committee voted 8-4 against approving this budget. The main reasons for opposing the budget were the disagreement about the use of rollover funds (as stated in point 1, above) and the allocation of about 20 percent of the funds for overhead and a project manager, rather than 100% of the funds going to direct services as stated in the official ballot. These items have been referred to the city attorney for clarification.

Motion to approve the letter with the noted changes.
Bill moved, Norm seconded.

Discussion. Suggested to add meeting info again at the end of the letter.
For; Bob, Bill, John, Curtis, David, Norm & Lisa
Against; Laura
Abstain: none

Discussed the mailing of the letter. Lisa said if we wait two more weeks it will take too long to send it out. It was agreed that it won't take that long to go out. John said he would like to get it out quickly.

Motion to have John work with Alia to mail the amended letter by June 10th.
Lisa Moved, Curtis seconded.
For; Bob, Bill, John, Curtis, David, Norm & Lisa
Against; None
Abstain; Laura

Motion to table remaining items until the meeting on June 16th.
Lisa moved, Curtis seconded.
All in favor.

Motion to adjourn
Bill moved, Curtis seconded
All in favor.

VIII. Adjournment

The meeting was adjourned by David Skillman.

The next meeting will be Monday June 16th at 6:30 PM at the Balboa Golf course Club House

