

**GREATER GOLDEN HILL CLEAN, GREEN, AND SAFE
MAINTENANCE ASSESSMENT DISTRICT OVERSIGHT COMMITTEE**

MINUTES MONDAY, FEBRUARY 2, 2009 – APPROVED

I. Introduction

a. Call to Order

The meeting was called to order by the Chairman, David Skillman at 6:35 pm at the Moose Lodge, 30th and Date Street, San Diego CA 92102.

b. Roll Call and Membership

Member absent: Carole Caffey, Ben Nicholls, Norm Starr, Curtis Neidert

Present: Barbara Houlton, David Skillman, Robert Hansen, Laura Stansell, John Kroll, Chris Blatt, Bill Hilsdorf, Lisa Vella and Michelle Dullea

No changes in membership. A quorum being present, the meeting continued.

c. Approval of Minutes

The minutes from January 5, 2009 were approved 6-0-2, Laura Stansell making the motion to approve and Robert Hansen seconding.

II Public Comments

Barbara McGill provided a letter of questions to the committee, which is provided as Attachment A. Tim Doyle requested that a suggestion card be made available for people who do not use the Internet.

III Agenda Action Items

a. Nominating Committee Report, election of chair and vice-chair.

A nominating committee of Norm Starr, Barbara Houlton, and Ben Nicholls prepared a slate of officers, presented by Barbara Houlton, since the chair, Norman Starr was absent. With no nominations from the floor Carole Caffey was elected as Chair 8-0-1, and Chris Blatt was elected as Vice-Chair, 9-0. They will assume their duties following this meeting.

IV. Agenda Discussion Items

a. A MAD Financial Report

A financial spread sheet was provided by Barbara Houlton which combined the CDC inputs from July, August, September and October, provided as Attachment B. Questions on individual items and requests for additional information are provided as Attachment C. Robert Hansen, financial committee chair, will meet with the CDC to define additional reports. The financial report from the CDC was provided too late to discuss at this meeting.

b. Annual Meeting

John Kroll presented his request for additional planning for an annual meeting, but no motion was made.

c. CDC Report and Sidewalk RFP

Alex Ibarra, CDC program manager, provided a written financial report which was not discussed because it had not previously been provided. A written report of CDC projects was provided. A request was made for the Tree Trimming RFP and the Draft sidewalk RFP. No copies of the CDC report are available.

V. Agenda Information Items

None

VI. For next Meeting – Items for the next Agenda- Reminders

Agenda Items were placed for the March meeting, tentatively scheduled to be held at the Ethos Church, 25th and E St.

- a. Lisa Vella - Discussion Item, Public Comment
- b. Barbara Houlton – Discussion Item, Review of Urban Corp Contract
- c. John Kroll – Discussion Item, Annual Meeting
- d. Michelle Dullea – Discussion Item, Communication and Customer Service

VII. Adjournment

The meeting was adjourned at 8:07.

ATTACHMENT A – PUBLIC COMMENT

February 2, 2009

To Members of the MAD Oversight Board:

I have three areas of concern:

- 1. Financial integrity/transparency**
- 2. Term limits for Board Members/replacement election(s)**
- 3. Results of mediation**
- 4. Mr. Todd Gloria**

Regarding M.A.D. finances:

I would like to be provided a monthly or at the least a quarterly, comprehensive accounting of the M.A.D. budget

Regarding term limits/new elections of M.A.D. Board Members:

I am interested in knowing when procedures will be discussed regarding the community's participation in the election of the replacement of a portion of the current Board Members; additionally, How has, or when will, the current Board determine what Members will rotate out?

Regarding the results of mediation:

How has the relationship among the City, GGH-CDC and M.A.D. Elected Oversight Board changed?

What was the cost of mediation and which entity(ies) paid for it?

The Role of Councilmember Gloria:

Has Mr. Gloria taken an interest in our M.A.D. since a portion of Council #3 is involved? If yes, how? If not, why not?

Thank you for keeping me informed.

Barbara C. McGill

1835 32nd Street

San Diego, CA 92102 (bcandchip@cox.net)

ATTACHMENT B – SUMMARY FINANCIALS

CDC Data Sorted by Category July – October

1 = Office, 2 = CDC Projects
3 = Personnel costs
4 = Urban Corps

7/15/2008*		Paid Online	MAD Hotline Cellphone	July 2008	\$51.00	1	
7/16/2008*	7436		Maintenance	General Office Supplies	\$46.99	1	
7/16/2008*	7430		Liability Insurance (25%)	July 2008	\$112.83	1	
7/16/2008*	7427		Phone and Internet (25%)	July 2008	\$52.91	1	
7/29/2008*		Payment online	Maintenance	Checks for MAD	\$106.87	1	
7/29/2008*	1002		Maintenance Assessment District	MAD/PM Announcement Mailing and Postage	\$1,160.37	1	
7/7/2008*	7391		CDC Office (25%)	July 2008	\$220.00	1	
7/7/2008*	7393		Alia Kanani	Mileage	\$38.00	1	
8/11/2008*	7464		SDG&E for South Park Clock	July 2008	\$17.76	1	
8/11/2008*	7462		SDG&E Bill for CDC (25%)	July 2008	\$62.37	1	
August	3101	7458	Office Supplies	General Office Supplies (25%)	\$106.31	1	
August	4210	1007	Contractual Services	City of SD Banner Permit	\$177.00	1	
August	4251	1005	SALARIES & WAGES	Mileage	\$10.87	1	
August	4251	1008	SALARIES & WAGES	Mileage	\$27.27	1	
August	4682	7460	Rent	August 2008	\$210.00	1	
August	5101	7471	Electric Services	August 2008	\$70.72	1	
August	5101	1009	Electric Services	August 2008	\$14.96	1	
August	5201	7476	Telephone and Telegraph	August 2008	\$57.12	1	
August	5201	5622	Telephone and Telegraph	August 2008	\$101.00	1	
October	4222	1020	MISC CONT SERV	Batten Accountancy	\$1,505.08	1	
October	4146	1021	MISC CONT SERV	Chubb Group	\$319.25	1	
October	4146	1023	PERMIT	City of SD Banner Permit	\$177.00	1	
October	4222	1025	MISC CONT SERV	Great American	\$224.17	1	
October	5201	1026	Telephone/Telegraph	ATT&T	\$66.13	1	
October	3101	1027	OFFICE SUPPLIES	General Office Supplies	\$39.56	1	
October	3101	1028	OFFICE SUPPLIES	General Office Supplies	\$101.00	1	
October	4350	1030	ADVERTISING	San Diego Daily	\$106.68	1	

October	5101	1031	ELECTRICAL	SDG&E	\$15.34	1	
October	5101	1032	ELECTRICAL	SDG&E	\$54.24	1	
October	5101	1033	ELECTRICAL	SDG&E	\$29.90	1	
October	4268	1034	RENT	R.A. SNYDER	\$210.00	1	
September	4350	1014	ADVERTISING	Craigslist Ad	\$25.00	1	
September	4350	1015	ADVERTISING	Craigslist Ad	\$50.00	1	
September	4918	1017	PARKING	ACE Parking lot 289	\$6.00	1	
September	4350	1018	ADVERTISING	San Diego Daily Transcript	\$105.10	1	
September	4251	1019	PARKING	Alia's Mileage Reimbursement	\$30.25	1	\$5,709.05
7/11/2008*		7413	Supplies for Waste	Paint for Utility Boxes	\$85.62	2	
7/21/2008*		7422	Edward Hamlin	Maintainance Temp. Job	\$400.00	2	
7/26/2008*		1001	Infrastructure	Banners for South Park	\$2,850.00	2	
7/7/2008*		7402	Edward Hamlin	Mileage	\$169.71	2	
August	4251	1004	Contractual Services	Maintainance Temp. Job	\$400.00	2	
August	4251	1004	Contractual Services	Mileage	\$186.15	2	
October	4222	1037	MISC CONT SERV	Paul Blatt (Dog Stations	\$4,940.00	2	
September	4210	1010	CONTRACTUAL SER	Iconographics Banners	\$390.00	2	
September	4210	1013	CONTRACTUAL SER	Keystone Ridge Trash Cans	\$7,932.50	2	
September	4210	1016	CONTRACTUAL SER	Iconographies brackets	\$360.00	2	\$17,713.98
October	4251	Direct Deposit	SALARIES & WAGES	Alex Pay 10/29	\$1,562.50	3	
7/15 & 8/1*		Direct Deposit	Alia Kanani	Employer Payroll Taxes	\$432.84	3	
7/15 & 8/1*		Direct Deposit	Rosemary Downing	Executive Director	\$189.60	3	
7/15 & 8/1*		Direct Deposit	Shalissa Olmeda	Executive Assistant	\$131.92	3	
7/15/2008*		Direct Deposit	Alia Kanani	MAD Program Manager	\$1,562.50	3	
7/16/2008*		7428	Alia Kanani	Dental Insurance	\$48.00	3	
7/7/2008*		7390	Alia Kanani	Health Insurance	\$603.08	3	
8/1/2008*		Direct Deposit	Alia Kanani	MAD Program Manager	\$1,562.50	3	
August	4251	Direct Deposit	SALARIES & WAGES	Employer Payroll Taxes	\$432.84	3	
August	4251	Direct Deposit	SALARIES & WAGES	Executive Assistant	\$131.92	3	
August	4251	Direct Deposit	SALARIES & WAGES	Executive Director	\$189.60	3	
August	4251	1006	SALARIES & WAGES	Health and Dental Insurance	\$279.34	3	
August	4251	Direct Deposit	SALARIES & WAGES	MAD Program Manager	\$1,562.50	3	
August	4251	Direct Deposit	SALARIES & WAGES	MAD Program Manager	\$1,562.50	3	
October	4251	1011	SALARIES & WAGES	Blue Shield	\$96.00	3	
October	4251	1024	SALARIES & WAGES	Alia's Health Net (Sept)	\$279.68	3	
October	4251	Direct Deposit	SALARIES & WAGES	Rosemary Pay 10/14 (4	\$94.80	3	
October	4251	Direct Deposit	SALARIES & WAGES	Rosemary Pay 10/29 (4	\$94.80	3	
October	4251	Direct Deposit	SALARIES & WAGES	Shalissa Pay 10/14 (4 hrs	\$65.96	3	

October	4251	Direct Deposit	SALARIES & WAGES	Shalissa Pay 10/29 (4	\$65.96	3	
October	4251	Direct Deposit	SALARIES WAGES	Alex Pay 10/14	\$1,562.50	3	
September	4251	1022	SALARIES & WAGES	Alia's Final Check	\$1,231.35	3	
September	4251	3466	SALARIES & WAGES	Alia Pay 9/14	\$1,562.50	3	
September	4251	3467	SALARIES & WAGES	Rosemary Pay 9/14 (4 hrs)	\$94.80	3	
September	4251	3468	SALARIES & WAGES	Shalissa Pay 9/14 (4 hrs)	\$65.96	3	
September	4251	3470	SALARIES & WAGES	Rosemary Pay 9/29 (4 hrs)	\$94.80	3	
September	4251	3471	SALARIES & WAGES	Shalissa Pay 9/29 (4 hrs)	\$65.96	3	
September	4251	7467	SALARIES & WAGES	Alia's Health Net (Sept)	\$279.34	3	\$15,906.05
October	4222	1038	MISC CONT SERV	Urban Corp.	\$18,315.00	4	\$18,315.00
					\$57,644.08		\$ 57,644.08

APPENDIX C QUESTIONS ABOUT FINANCIALS

Bill Hilsdorf: Office: Requested additional breakdown of telephone bills. Different amounts for different months. What does it include? What did the accountant do? **Projects:** What is the cost per can of the trash cans, and the other individual items. **Personnel:** Objection to free health insurance. Is it standard to provide health insurance?

Michelle Dullea: Office: What are the Misc. charges in October? **Projects:** Put project locations on the web site on a map.

David Skillman: Office: Are these numbers paid out of 81K and transfers? What are the different categories in column 2? Can more subcategories be provided?

Barbara Houlton: Office: Request for allocation between Zone 1 and 2.

Projects: Projects should be allocated to the Engineer's Report categories. They should be allocated to actual work performed in Zone 1 and Zone 2. Their locations should be provided.

John Kroll: The arbitrary categories may not be correct, particularly for mileage. July-October figures show that about 37% of expenditures went for administration (categories 1 and 3), leaving only about 63% for direct services. Can we expect this ratio to continue? If not, what is the likely ratio?

Lisa Vella: Office: Requested better descriptions, percentages. Can financials be placed on the Web Site? **Projects:** Also requested allocation between Zone 1 and Zone 2.

Chris Blatt: Office: Requested More information about rent. The numbers are different. **Personnel:** What activities are performed by Shalissa and Rosemary?