

# **GGHMAD OVERSIGHT COMMITTEE**

**Monday, April 6, 2008 - 6:30 pm  
Ethos Church, 835 E Street (25<sup>th</sup> & E)**

## **Agenda**

- I. Opening: call to order, roll call, quorum count, approval of March minutes**
- II. Public Comment – by speaker slips – time limited**
- III. Agenda Action Items**
  - a. Request for Uban Corps bills/contract update - Barbara
- IV. Agenda Discussion Items**
  - a. Sidewalk Repairs – Committee item – letter to mayor attached
  - b. ByLaws Committee report, includes request for motion to approve revised bylaws – Barbara Houlton
- V. Agenda Information items**
  - a. Program Manager Report – Alex Ibarra
  - b. CDC Report – Laura Stansell
- VI. For Next Meeting – Items for next agenda – Reminders**
  - a.
- VII. Deferred Items**
  - a. Annual Meeting – waiting on financial information from the CDC
  - b. Communication/Customer Service – waiting on Michelle Dullea to be present to present this item.
- VIII. Adjournment**

current subcommittee chairs:

CDC Board – Laura,

Finance – Bob,

Communication – David,

Bylaws (& program mgr) – Barbara

Engineer's Report – Lisa

RFP's and Contracts - Norm

***Greater Golden Hill Maintenance Assessment District  
Oversight Committee***

***San Diego California 92102***

March 23, 2009

Mayor Jerry Sanders  
City of San Diego  
City Administration Building  
11th Floor, 202 C Street  
San Diego, CA 92101

City Attorney Jan Goldsmith  
City of San Diego  
1200 Third Ave., Suite 1620  
San Diego, CA 92101

Mayor Sanders and City Attorney Goldsmith:

The Greater Golden Hill Maintenance Assessment District (MAD) has an Oversight Committee which reviews projects proposed by the Greater Golden Hill Community Development Corporation (GGHCDC). The most recent project proposed by the GGHCDC to spend a large percentage of the annual assessment directly for sidewalk repair prompted the Oversight Committee to request guidance from the City. The Committee voted 9-1 in favor of a motion requesting clarification of responsibility and legality of sidewalk repair using MAD funds as proposed by the GGHCDC. The motion stipulated that the committee is opposed to this use of MAD funds as proposed by the CDC.

You may hear in more detail from individual members of the committee, but we would like for you to provide to the oversight committee a written response regarding the legality and conformance to the contract between the City and the GGHCDC regarding the proposed sidewalk repair using MAD funds.

Sincerely,



Carole Caffey  
Chair, Greater Golden Hill Maintenance Assessment District (MAD) Oversight Committee

Cc: William Anderson, City Planning and Community Investment  
Councilmembers Ben Hueso, Todd Gloria, Sherri Lightner, Kevin Faulconer, Tony Young, Carl DeMaio, Donna Frye, Marti Emerald

# GREATER GOLDEN HILL

*Clean, Green, and Safe*

## MARCH 09 REPORT

### GENERAL INFORMATION

#### Clean, Green and Safe

PROJECT/PROGRAM  
ACTIVITIES:

Clean, Green and Safe:

- 1) *The Cleaning and Trash Removal Services:* The month consisted of nearly 80 Hot Jobs (Maintenance and Services reported by Community). Beyond the hot jobs reported Urban Corp. completed around 325 maintenance jobs (weeding, graffiti removal, and pickup of illegal dumping).
- 2) *Trash Receptacles:* 20 more trash receptacles were order (please give suggestions of placement).
- 3) *Doggie Stations:* The remaining 7 dog Stations will be installed this Saturday.
- 4) *Canyon:* We are waiting coordination from the City on lining the gateway entrances to Juniper Canyon with river rock. Also the permission to enter the canyon to remove the remaining large items from the canyon cleanup on 3-14-09. We are working in partnership with Park and Recreation on having a kiosk for the Juniper Canyon.
- 5) We've meet with Gus (United Pacific Landscaping) for scheduling on tree services. We are looking to start on April 20<sup>th</sup> and should be completed within 3 weeks.
- 6) We will be receiving the stickers and signs for the dog stations and trash receptacles. The signs and stickers will have our logo.
- 7) We should be ordering street sweeping signs with the next reimbursement from the City.
- 8) *Reimbursement:* We received February's (\$39,516) reimbursement.

COMMUNITY &  
PARTNERSHIPS:

Worked with Urban Corp, Pathfinders, and Kalao Church members on the 3-14-09 canyon cleanup.

Removed about 4 tons (40 yard dumpster filled).

FUNDRAISING:

N/A

GRANTWRITING:

N/A

CONTRIBUTIONS:

N/A

GOODS DONATED:

N/A

ESTIMATED  
VALUE:

SERVICES  
DONATED:

N/A

ESTIMATED  
VALUE:

VOLUNTEER

LEGAL

YES

NO

DESCRIPTION:

HOURS:

N/A

ISSUES:

DESCRIBE ANY  
CHALLENGES AND  
HOW YOU ARE  
ADDRESSING  
THEM:

MISC/ OTHER:

Clean, Green and Safe Monthly Operating Analysis Reports

Report No:

Amount of Tax Collected	\$87,062.94
Interest Accrued	\$ 4,467.27
City Fee Retained	\$ 19,560.00
Reserves	\$ 50,000.00

	Budget	YTD Budget	Exp YTD	Varian	Zone 1	Zone 2	Balance
Incidentals/Admin	\$ 153,460.00	\$ 102,306.67	\$ 44,130.58	\$ 58,176.09	\$ 11,473.95	\$ 32,656.63	\$ 109,329.42
Basic Services	\$ 208,000.00	\$ 138,666.67	\$ 125,495.08	\$ 13,171.59	\$ 42,668.33	\$ 82,826.75	\$ 82,504.92
Enhanced Services	\$ 338,364.00	\$ 225,576.00	\$ 46,362.78	\$ 179,213.22	\$ 12,054.32	\$ 34,308.46	\$ 292,001.22
Canyon/Trail	\$ 60,000.00	\$ 40,000.00	\$ 1,009.04	\$ 38,990.96	\$ 262.35	\$ 746.69	\$ 58,990.96
Other Services	\$ 50,000.00	\$ 33,333.33	\$ 353.01	\$ 32,980.32	\$ 91.78	\$ 261.23	\$ 49,646.99
Décor/Banners	\$ 6,000.00	\$ 4,000.00	\$ 4,487.54	\$ (487.54)	\$ 1,166.76	\$ 3,320.78	\$ 1,512.46
Tree Trimming	\$ 45,000.00	\$ 30,000.00	\$ 380.02	\$ 29,619.98	\$ 98.81	\$ 281.21	\$ 44,619.98
<b>Total</b>	<b>\$ 860,824.00</b>	<b>\$ 573,882.67</b>	<b>\$ 222,218.05</b>	<b>\$ 351,664.62</b>	<b>\$ 67,816.30</b>	<b>\$ 154,401.75</b>	<b>\$ 638,605.95</b>

Basic Services	Current Exp	Monthly Ave Exp	Monthly Budget	Varian	Zone 1	Zone 2	YTD
UC July							
July-Other	\$ 477.61						
July Total	\$ 477.61	477.61	\$ 17,333.33	\$ 16,855.72	\$ 162.39	\$ 315.22	\$ 400.00
UC Aug	\$ 17,541.00						
Aug-Other	\$ 662.51						
Aug. Total	\$ 18,203.51	\$ 18,203.51	\$ 17,333.33	\$ (870.18)	\$ 6,189.19	\$ 12,014.32	\$ 18,603.51
UC Sept	\$ 18,315.00						
Sept-Other	\$ 105.10						
Sept. Total	\$ 18,420.10	\$ 18,311.81	\$ 17,333.33	\$ (1,086.77)	\$ 6,262.83	\$ 12,157.27	\$ 37,023.61
UC Oct	\$ 21,697.50						
Oct-Other	\$ 106.68						
Oct. Total	\$ 21,804.18	\$ 19,439.83	\$ 17,333.33	\$ (4,470.85)	\$ 7,413.42	\$ 14,390.76	\$ 58,827.79
UC Nov	\$ 17,340.00						
Nov-Other	\$ 71.35						
Nov. Total	\$ 17,411.35	\$ 18,341.62	\$ 17,333.33	\$ (78.02)	\$ 5,919.86	\$ 11,491.49	\$ 76,239.14
UC Dec	\$ 18,285.00						
Dec Other	\$ 293.33						
Dec. Total	\$ 18,578.33	\$ 18,575.02	\$ 17,333.33	\$ (1,245.00)	\$ 6,316.63	\$ 12,261.70	\$ 94,817.47
UC Jan	\$ 15,600.00						
Jan Other							
Jan. Total	\$ 15,600.00	\$ 18,078.63	\$ 17,333.33	\$ 1,733.33	\$ 5,304.00	\$ 10,296.00	\$ 110,417.47
UC Feb	\$ 15,000.00						
Feb Other							
Feb. Total	\$ 15,000.00	\$ 17,992.92	\$ 17,333.33	\$ 2,333.33	\$ 5,100.00	\$ 9,900.00	\$ 125,417.47
UC March							
March Other							
March Total	\$ -	\$ 16,117.92	\$ 17,333.33	\$ 17,333.33	\$ -	\$ -	\$ 125,417.47
UC Apr							
Apr Other							
Apr. Total	\$ -	\$ 16,117.92	\$ 17,333.33	\$ 17,333.33	\$ -	\$ -	\$ 125,417.47
UC May							
May Other							
May Total	\$ -	\$ 16,117.92	\$ 17,333.33	\$ 17,333.33	\$ -	\$ -	\$ 125,417.47
UC June							
June Other							
June Total	\$ -	\$ 16,117.92	\$ 17,333.33	\$ 17,333.33	\$ -	\$ -	\$ 125,417.47
Totals	\$ 125,495.08	\$ -	\$ 207,999.96	\$ 82,504.88	\$ 42,668.33	\$ 82,826.75	\$ 125,417.47

Incidentals/Adm	Current Exp	Monthly Ave Exp	Monthly Budget	Varian	YTD	Zone 1	Zone 2
Insurance (Gen Liability and D & O)	\$ 141.87	\$ 164.23	\$ 133.33	\$ (8.54)	\$ 1,478.05	\$ 384.29	\$ 1,093.76
Administrative Personnel	\$ 4,072.76	\$ 3,991.37	\$ 5,000.00	\$ 927.24	\$ 35,922.33	\$ 9,339.81	\$ 26,582.52
Rent	\$ 390.00	\$ 285.11	\$ 800.00	\$ 410.00	\$ 2,566.00	\$ 667.16	\$ 1,898.84
Office Supplies	\$ 204.71	\$ 103.34	\$ 208.33	\$ 3.62	\$ 930.03	\$ 241.81	\$ 688.22
Printing/Copying/Postage	\$ -	\$ 86.77	\$ 250.00	\$ 250.00	\$ 520.62	\$ 135.36	\$ 385.26
Audit/Accounting Legal	\$ -	\$ 376.27	\$ 425.00	\$ 425.00	\$ 1,505.08	\$ 391.32	\$ 1,113.76
Utilities	\$ 77.93	\$ 134.27	\$ 175.00	\$ 97.07	\$ 1,208.47	\$ 314.20	\$ 894.27
<b>TOTALS</b>	<b>\$ 4,887.27</b>		<b>\$ 6,991.67</b>	<b>\$ 2,104.40</b>	<b>\$ 44,130.58</b>	<b>\$ 11,473.95</b>	<b>\$ 32,656.63</b>

Insurance (Gen Liability and D & O)	
July	\$ 113.00
August	\$ -
September	\$ -
October	\$ 543.42
November	\$ -
December	\$ -
January	\$ 339.88
February	\$ 339.88
March	\$ 141.87
April	
May	
June	
<b>Total</b>	<b>\$ 1,478.05</b>

Admin	
July	\$ 4,530.44
August	\$ 4,158.70
September	\$ 3,469.71
October	\$ 3,822.20
November	\$ 4,120.76
December	\$ 4,120.76
January	\$ 4,071.76
February	\$ 3,555.24
March	\$ 4,072.76
April	
May	
June	
<b>Total</b>	<b>\$ 35,922.33</b>

Rent	
July	\$ 220.00
August	\$ 210.00
September	\$ 210.00
October	\$ 210.00
November	\$ 210.00
December	\$ 210.00
January	\$ 390.00
February	\$ 516.00
March	\$ 390.00
April	
May	
June	
<b>Total</b>	<b>\$ 2,566.00</b>

Office Supplies		
July	\$	47.00
August	\$	106.00
September	\$	40.00
October	\$	140.56
November	\$	95.60
December	\$	99.61
January	\$	184.30
February	\$	12.25
March	\$	204.71
April		
May		
June		
<b>Total</b>	<b>\$</b>	<b>930.03</b>

Utilities		
July	\$	115.28
August	\$	228.84
September	\$	-
October	\$	150.72
November	\$	114.70
December	\$	124.38
January	\$	294.63
February	\$	101.99
March	\$	77.93
April		
May		
June		
<b>Total</b>	<b>\$</b>	<b>1,208.47</b>

Printing/Copying/Postage		
July	\$	106.87
August	\$	-
September	\$	-
October	\$	-
November	\$	-
December	\$	413.75
January		
February		
March		
April		
May		
June		
<b>Total</b>	<b>\$</b>	<b>520.62</b>

City Fee		
July	\$	1,630.00
August	\$	1,630.00
September	\$	1,630.00
October	\$	1,630.00
November	\$	1,630.00
December	\$	1,630.00
January	\$	1,630.00
February	\$	1,630.00
March	\$	1,630.00
April	\$	1,630.00
May	\$	1,630.00
June	\$	1,630.00
<b>Total</b>	<b>\$</b>	<b>19,560.00</b>

Audit/Accounting Legal		
July	\$	-
August	\$	-
September	\$	-
October	\$	1,505.08
November		
December		
January		
February		
March		
April		
May		
June		
<b>Total</b>	<b>\$</b>	<b>1,505.08</b>

Reserve		
July	\$	4,166.66
August	\$	4,166.66
September	\$	4,166.66
October	\$	4,166.66
November	\$	4,166.66
December	\$	4,166.66
January	\$	4,166.66
February	\$	4,166.66
March	\$	4,166.66
April	\$	4,166.66
May	\$	4,166.66
June	\$	4,166.66
<b>Total</b>	<b>\$</b>	<b>49,999.92</b>



Canyon & Trail Beautification	Current Exp	Monthly Ave Exp	Monthly Budget	Varian	Zone 1	Zone 2	YTD
July	\$ 20.69	\$ 20.69	\$ 5,000.00	\$ 4,979.31	\$ 5.38	\$ 15.31	\$ 20.69
August	\$ 20.36	\$ 20.53	\$ 5,000.00	\$ 4,979.64	\$ 5.29	\$ 15.07	\$ 41.05
September	\$ -	\$ 13.68	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 41.05
October	\$ -	\$ 10.26	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 41.05
November	\$ 97.24	\$ 27.66	\$ 5,000.00	\$ 4,902.76	\$ 25.28	\$ 71.96	\$ 138.29
December	\$ 66.24	\$ 34.09	\$ 5,000.00	\$ 4,933.76	\$ 17.22	\$ 49.02	\$ 204.53
January	\$ -	\$ 29.22	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 204.53
February	\$ 333.00	\$ 67.19	\$ 5,000.00	\$ 4,667.00	\$ 86.58	\$ 246.42	\$ 537.53
March	\$ 471.51	\$ 112.12	\$ 5,000.00	\$ 4,528.49	\$ 122.59	\$ 348.92	\$ 1,009.04
April			\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	
May			\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	
June			\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	
Totals	\$ 1,009.04		\$ 60,000.00	\$ 58,990.96	\$ 262.35	\$ 746.69	\$ 1,009.04

Tree/Landscaping	Current Exp	Monthly Ave Exp	Monthly Budget	Varian	Zone 1	Zone 2	YTD
July	\$ 15.52	\$ 15.52	\$ 3,750.00	\$ 3,734.48	\$ 4.04	\$ 11.48	\$ 15.52
August	\$ 15.27	\$ 15.40	\$ 3,750.00	\$ 3,734.73	\$ 3.97	\$ 11.30	\$ 30.79
September		\$ 15.40	\$ 3,750.00	\$ 3,750.00	\$ -	\$ -	\$ 30.79
October		\$ 15.40	\$ 3,750.00	\$ 3,750.00	\$ -	\$ -	\$ 30.79
November	\$ 72.93	\$ 34.57	\$ 3,750.00	\$ 3,677.07	\$ 18.96	\$ 53.97	\$ 103.72
December	\$ 49.68	\$ 38.35	\$ 3,750.00	\$ 3,700.32	\$ 12.92	\$ 36.76	\$ 153.40
January	\$ 226.62	\$ 76.00	\$ 3,750.00	\$ 3,523.38	\$ 58.92	\$ 167.70	\$ 380.02
February			\$ 3,750.00	\$ 3,750.00	\$ -	\$ -	
March			\$ 3,750.00	\$ 3,750.00	\$ -	\$ -	
April			\$ 3,750.00	\$ 3,750.00	\$ -	\$ -	
May			\$ 3,750.00	\$ 3,750.00	\$ -	\$ -	
June			\$ 3,750.00	\$ 3,750.00	\$ -	\$ -	
<b>Total</b>	<b>\$ 380.02</b>		<b>\$ 45,000.00</b>	<b>\$ 44,619.98</b>	<b>\$ 98.81</b>	<b>\$ 281.21</b>	<b>\$ 226.62</b>

Other Services	Current Exp	Monthly Ave Exp	Monthly Budget	Varian	Zone 1	Zone 2	YTD
July	\$ 18.10	\$ 18.10	\$ 4,166.67	\$ 4,148.57	\$ 4.71	\$ 13.39	\$ 18.10
August	\$ 17.81	\$ 17.96	\$ 4,166.67	\$ 4,148.86	\$ 4.63	\$ 13.18	\$ 35.91
September		\$ 17.96	\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	\$ 35.91
October		\$ 17.96	\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	\$ 35.91
November	\$ 209.14	\$ 81.68	\$ 4,166.67	\$ 3,957.53	\$ 54.38	\$ 154.76	\$ 245.05
December	\$ 107.96	\$ 88.25	\$ 4,166.67	\$ 4,058.71	\$ 28.07	\$ 79.89	\$ 353.01
January			\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	
February			\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	
March			\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	
April			\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	
May			\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	
June			\$ 4,166.67	\$ 4,166.67	\$ -	\$ -	
<b>Total</b>	<b>\$ 353.01</b>		<b>\$ 50,000.00</b>		<b>\$ 91.78</b>	<b>\$ 261.23</b>	<b>\$ 174.06</b>

Décor/Banners	Current Exp	Monthly Ave Exp	Monthly Budget	Varian	Zone 1	Zone 2	YTD
July	\$ 2,852.58	\$ 2,852.58	\$ 500.00	\$ (2,352.58)	\$ 741.67	\$ 2,110.91	\$ 2,852.58
August	\$ 179.54	\$ 1,516.06	\$ 500.00	\$ 320.46	\$ 46.68	\$ 132.86	\$ 3,032.12
September	\$ 756.00	\$ 1,262.71	\$ 500.00	\$ (256.00)	\$ 196.56	\$ 559.44	\$ 3,788.12
October	\$ 177.00	\$ 991.28	\$ 500.00	\$ 323.00	\$ 46.02	\$ 130.98	\$ 3,965.12
November	\$ 192.14	\$ 831.45	\$ 500.00	\$ 307.86	\$ 49.96	\$ 142.18	\$ 4,157.26
December	\$ 8.28	\$ 694.26	\$ 500.00	\$ 491.72	\$ 2.15	\$ 6.13	\$ 4,165.54
January	\$ 190.00	\$ 622.22	\$ 500.00	\$ 310.00	\$ 49.40	\$ 140.60	\$ 4,355.54
February			\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 4,355.54
March	\$ 132.00	\$ 560.94	\$ 500.00	\$ 368.00	\$ 34.32	\$ 97.68	\$ 4,487.54
April			\$ 500.00	\$ 500.00	\$ -	\$ -	
May			\$ 500.00	\$ 500.00	\$ -	\$ -	
June			\$ 500.00	\$ 500.00	\$ -	\$ -	
<b>Total</b>	<b>\$ 4,487.54</b>		<b>\$ 6,000.00</b>	<b>\$ 1,512.46</b>	<b>\$ 1,166.76</b>	<b>\$ 3,320.78</b>	<b>\$ 4,487.54</b>

Enhanced Services	Current Exp	Monthly Ave Exp	Monthly Budget	Varian	Zone 1	Zone 2	YTD
July	\$ 486.27	\$ 486.27	\$ 28,197.00	\$ 27,710.73	\$ 126.43	\$ 359.84	\$ 486.27
August	\$ 361.42	\$ 423.85	\$ 28,197.00	\$ 27,835.58	\$ 93.97	\$ 267.45	\$ 847.69
September	\$ 7,932.50	\$ 2,926.73	\$ 28,197.00	\$ 20,264.50	\$ 2,062.45	\$ 5,870.05	\$ 8,780.19
October	\$ 4,955.34	\$ 3,433.88	\$ 28,197.00	\$ 23,241.66	\$ 1,288.39	\$ 3,666.95	\$ 13,735.53
November	\$ 583.49	\$ 2,863.80	\$ 28,197.00	\$ 27,613.51	\$ 151.71	\$ 431.78	\$ 14,319.02
December	\$ 597.89	\$ 2,486.15	\$ 28,197.00	\$ 27,599.11	\$ 155.45	\$ 442.44	\$ 14,916.91
January	\$ 10,902.50	\$ 3,688.49	\$ 28,197.00	\$ 17,294.50	\$ 2,834.65	\$ 8,067.85	\$ 25,819.41
February	\$ 219.37	\$ 3,254.85	\$ 28,197.00	\$ 27,977.63	\$ 57.04	\$ 162.33	\$ 26,038.78
March	\$ 20,324.00	\$ 5,151.42	\$ 28,197.00	\$ 7,873.00	\$ 5,284.24	\$ 15,039.76	\$ 46,362.78
April			\$ 28,197.00	\$ 28,197.00	\$ -	\$ -	
May			\$ 28,197.00	\$ 28,197.00	\$ -	\$ -	
June			\$ 28,197.00	\$ 28,197.00	\$ -	\$ -	
<b>Total</b>	<b>\$ 46,362.78</b>		<b>\$ 338,364.00</b>	<b>\$ 292,001.22</b>	<b>\$ 12,054.32</b>	<b>\$ 34,308.46</b>	<b>\$ 46,362.78</b>